



WELCOME TO 2016 CIGRE POSTER SESSIONS !

A FEW WORDS ABOUT CIGRE SESSION RUNNING

Cigre Sessions run according to a specific system – the Special Report system - which means there is no individual presentation of Papers during the technical meetings in the main conference rooms. A special report gives the essence of the Session Papers with relevant questions. Session Delegates can then participate to the discussion answering these questions through verbal contributions prepared on a few slides and sent in advance to the Special Reporter. If accepted, they will be given a time slot as speakers during the meeting.

But it has been considered that Authors of Session Papers deserved a better valued position, and a chance to present their Paper to the Session Delegates.

For this reason Cigre organizes Poster Sessions.

A MUST-ATTEND EVENT AND A UNIQUE OPPORTUNITY TO PRESENT YOUR PAPER

Since their creation, Poster Sessions are proved very popular and appreciated by both Authors and Session Delegates. Poster Sessions are not a second choice, but a unique opportunity for authors to present their Papers in a convivial working atmosphere during fruitful exchanges with the Session Delegates.

There will be not prior selection of Session Papers for the Poster Sessions.

Therefore the 16 Study Committees from Cigre highly encourage all Authors to participate to this event.

A DEDICATED AREA AND SPECIAL AGENDA

A large area on level 2 will be entirely dedicated to this event:

Hall Maillot, Level 2 on NEUILLY side of the Palais des Congrès

AGENDA

2016 Poster Sessions will be held during the Session from Monday afternoon to Friday morning.


All Study Committees will participate over one half-day, according to the following schedule:

DATE	STUDY COMMITTEES	
	9H00 – 12H30	14H30 – 18H00
Monday August 22 nd		B5 and D1
Tuesday August 23 th	C4 and C6	B3 and C5
Wednesday August 24 th	C1 and C3	A2 and D2
Thursday August 25 th	A1 and B2	B4 and C2
Friday August 26 th	A3 and B1	

RULES OF PROCEDURE

Each author whose Paper has been selected for the Session will have the opportunity to take part.

It means that there will be no prior selection by the Study Committees before the meeting.



Nonetheless, authors should confirm their participation and send their posters in advance to the Study Committee Chairman or Poster Session Convener so that he can organize the Poster Session at the best. The contact details of the Chair Person will be duly provided to authors.

Participants are kindly asked to arrive on time to respect the smooth running of the meeting.

ACCOMMODATION

Each author will have at his disposal 2 paper boards (AO format = 85 cm wide X 120 cm high) for his presentation, which must be thus of AO format.

It is highly recommended that Authors bring the posters printed to avoid last minute issues. Please note that no printing of posters will be made by Cigre Central Office.

However, Authors will have the possibility to print out their posters near the Palais des Congrès in a walking distance at:

Copy Top[®]

62 avenue de la Grande Armée

grande-armee@copytop.com

phone number 33 (0)1 45 74 98 98

Opening hours 9.00 – 19.00 closed on Sunday

Printing will be at Authors' expense. However, they will benefit from a preferential rate on demand. Authors are kindly advised that they should arrange to have their posters ready for the meeting.

POSTER SESSIONS RUNNING

Poster Sessions attendance will be open to all Session Delegates, as well as Study Committees Working Groups Members.

Authors must send their posters to the Study Committee Chairman and/or Convener at least 3 weeks in advance, for a prior check.

Please be aware that the deadlines specified by the Study Committee Chairman may differ from those given in these guidelines.

In this case, the instructions given by your Study Committee Chairman will take priority over the present rules.

The corresponding names and email addresses will be duly forwarded to Authors and posted on the Cigre website Session page.

Poster Sessions Conveners will be appointed by the Study Committees to coordinate the preparation of the poster session with Authors, to welcome the attendees (authors and visitors) during the event and facilitate the exchanges between the two parts.

No microphones, laptops or video projectors are made available in order to keep the informal aspect of the Poster Sessions.

Authors are strongly encouraged to prepare attractive presentations for a lively discussion (Figures more appropriate than text). Background colors should be also avoided.

We wish to remind authors that it is a Cigre Poster and consequently should not be misused as advertisement for the companies or products. Company logos can be used, but should not be conspicuous, and should appear only once.

The template to be used is appended (PDF format). It is also posted on the Cigre website Session page in PowerPoint format A0, ready to use, together with the present guide.

The size of the fonts could be:

- title: Calibri, 65 pt., fat, max. 2 lines
- name(s) of author(s) and institution(s): Calibri, 30 pt.; separate lines for author(s) and institution(s)
- headlines: Calibri, 60 pt., fat; it is recommended to use the given headlines
- text: Calibri, 40 pt., interspace: 30 pt. previous to each bullet point.



Study Committee XX

Title of Study Committee XX

Paper XX_xxx_2016

logo of author's
institution

TITLE

(max. 2 lines)

Name(s) of Author(s)

Institution(s)

Motivation

- give background of study, i.e. describe problem and previous findings
- Indicate aim of study

Experimental setup & test results

- describe test setup and/or
- give figures of test setup and/or
- describe test results and/or give diagrams

Method/Approach

- describe method for investigation, e.g. theory and system/material/data analysis

Discussion

- discuss test results
- give interpretation of results
- do results match to theory/expectation?
- use diagrams when appropriate

Objects of investigation

- describe object of study/test, e.g. system/apparatus/materials

Conclusion

- give a conclusion of your study
- use bullet points with clear statements



Study Committee XX

Title of Study Committee XX

Paper XX_xxx_2016

logo of author's
institution

TITLE

(max. 2 lines)

continued

Headline

- description/figure
- description/figure

Headline

- description/figure
- description/figure

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- description/figure

Headline

- description/figure
- description/figure

Conclusion

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