

# Application form



In order to take into account your registration, this document must be completed and returned **before March 17, 2006** to **Pro4events**, 43 rue Beaubourg, 75003 Paris, France.

**Technical Exhibition**  
**August 28<sup>th</sup> – September 1<sup>st</sup> 2006**

yellow copy for exhibitor

## 1 > Registration

### Exhibitor's identity

Please mention the letter of the alphabetical order under which you want to be listed (one single choice).

Company \_\_\_\_\_

Address \_\_\_\_\_

Zip code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_

Exhibition contact \_\_\_\_\_ Web site \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_ E-mail (obligatory ) \_\_\_\_\_

General manager \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_ E-mail (obligatory ) \_\_\_\_\_

Accounting manager \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_ E-mail (obligatory ) \_\_\_\_\_

For a better communication , please mention your e-mail addresses.

In compliance to the law " informatique et liberté " of 6th January 1978, (IT and personal liberty law) you have the right to access and rectify any information concerning you. You may through us, receive propositions from other companies. If you wish not to receive any such messages, please write to Pro4events, 43 rue Beaubourg, 75003 Paris - France

### Mail address (if different from the exhibitor's address)

Company \_\_\_\_\_

Address \_\_\_\_\_

Zip code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_

### Invoicing address (if different from the exhibitor's address)

Company \_\_\_\_\_

Address \_\_\_\_\_

Zip code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Ph. \_\_\_\_\_ Fax \_\_\_\_\_

# 2 > Participation

## Conditions

### > Basic stand

- raw space
- entry in the exhibition catalogue
- daily cleaning of the stand
- general security
- invitation cards
- one catalogue free

**405 € excl. VAT / sq.m**  
**Minimum area: 30 sq.m**

### > Shell stand "Formule Plus"

- raw space
- entry in the exhibition catalogue
- daily cleaning of the stand
- general security
- invitation cards
- one catalogue free
- partitioning and division walls
- carpet
- one sign per open side
- 3 spotlights on rail / 9 sq.m

**510 € excl. VAT / sq.m**  
**Minimum area: 9 sq.m**

### Companies on your stand

Each company may be registered free of charge in the catalogue.

## Space required

### > Basic stand

405 € excl. VAT x \_\_\_\_\_ sq.m = \_\_\_\_\_ €  
Total excl. VAT = \_\_\_\_\_ €  
VAT 19,6 % = \_\_\_\_\_ €  
Total incl. VAT = \_\_\_\_\_ €

### > Shell stand "Formule Plus"

510 € excl. VAT x \_\_\_\_\_ sq.m = \_\_\_\_\_ €  
Total excl. VAT = \_\_\_\_\_ €  
VAT 19,6 % = \_\_\_\_\_ €  
Total incl. VAT = \_\_\_\_\_ €

## Payment

### General scheme

- > First payment 50% with the order
- > Second payment balance by May 31, 2006

> By cheque made out to Pro4events, 43 rue Beaubourg, 75003 Paris - FRANCE

> By bank transfer:

**SOCIETE GENERALE PARIS MARAIS - SWIFT: SOGEFRPP**

Code banque: 30003 - Agence 03070 - Numéro de compte: 00020604388 - Clé RIB: 60

IBAN: FR76 30003 03070 00020604388 60



# General rules and regulations governing the Cigré 2006 Technical Exhibition

The Conseil International des Grands Réseaux Électriques (hereinafter "CIGRÉ") entrusted Pro4events with the conception, organisation and management of the "2006 Cigré Technical Exhibition". Pro4events is responsible for the enforcement of these rules and regulations, with the consent of CIGRÉ.

## CHAPTER 1 GENERAL PROVISIONS

■ 1.1: The present rules and regulations shall apply to the Cigré 2006 Technical Exhibition (hereinafter the "Event") to be held from August 28, 2006 to September 1, 2006 organised by Pro4events, a company having its registered office at 43 rue Beaubourg, 75003 Paris. By signing their registration application, the exhibitors accept all the requirements laid down therein as well as all those that might be imposed by special or new circumstances. In addition, the exhibitors undertake to comply with all applicable legal and regulatory requirements and, particularly, labour laws. The present rules and regulations, to be displayed on the Event premises, are applicable to visitors. Pro4events shall not be held liable for applying the provisions of the present general rules and regulations.

■ 1.2: Pro4events is entitled to enforce the rules relating to the place, the duration, the opening and closing times of the Event, the price of the stands, and the admission price as well as the date of closing registrations, pursuant to the decisions taken by CIGRÉ. Pro4events alone shall determine the categories of persons or companies allowed to exhibit and / or visit the Event, as well as the nomenclature of the products or services presented.

## CHAPTER 2 REGISTRATION AND ADMISSION

■ 2.1: The admission application is to be filled solely by using the official form drawn up by Pro4events, excluding any others. Neither a request for communication of a registration form, nor dispatch thereof, nor collection of a reservation check shall constitute registration.

■ 2.2: Pro4events shall process the applications and rule on the admissions, pursuant to the rules defined by CIGRÉ. Registration shall not become effective unless and until a written confirmation is sent to the exhibitor by Pro4events.

■ 2.3: Pro4events hereby reserves the right to reject, temporarily or definitively, any registration application that does not comply with the required conditions, either as provided in the stipulations set out in the official registration form, or in consideration of the public interest or of certain protected interests.

■ 2.4: In particular, reasons for definitive or provisional rejection shall include, without limitation, incomplete communication of the required information, failure to make payments or provide guarantees as required by Pro4events, non-observance of prior obligations and, in particular, of the present general rules and regulations, non-compliance of the applicant or of its products or services with the purpose, spirit or image of the Event, any bankruptcy petition filled by the exhibitor

or the exhibitor's proven state of cessation of payments, any failure to obtain administrative or legal authorisations that might be necessary for participation in the Event, the risk of any harm, owing to the exhibitor's presence, to the protected interests of consumers and of youth, and, more generally, to the public interest, to the tranquillity of the other exhibitors, or to the safety and pleasure of the visitors.

■ 2.5: The exhibitor must inform Pro4events about any facts or circumstances, occurring or disclosed after the exhibitor's registration, of such nature as to justify reconsidering the exhibitors' admission in accordance with articles 2.3 and 2.4 of the present rules and regulations.

■ 2.6: In addition, Pro4events hereby reserves the right at any time to request any additional information relating to the foregoing and, as the case may be, choose to reverse an admission decision made on the basis of any deceptive or erroneous indications or indications that may have become inaccurate. Notwithstanding such decision, any advance payment made by the exhibitor shall be wholly forfeited and remain the property of Pro4events, which also hereby reserves the right to take any steps to obtain payment of the totality of the price.

■ 2.7: Any right resulting from the registration is personal and non-transferrable. Admission shall not create any right to admission to any later event.

■ 2.8: Groupings may exhibit on collective stands only if each member thereof belongs to the same group or professional organisation.

■ 2.9: Subject to the present general terms and conditions, the following members of CIGRÉ shall have a right to admission to the Event as exhibitors: manufacturers, suppliers and importers or agents presenting any products or services corresponding to the nomenclature of the Event.

■ 2.10: Any company wishing to be presented at the stand of an exhibitor directly participating in the Event shall register as a company represented by the corresponding exhibitor. In this event, the registration of the company shall be made by the direct exhibitor acting as representative and on behalf of the company.

## CHAPTER 3 REGISTRATION AND PARTICIPATION

■ 3.1: Any admission application made shall, under penalty of immediate rejection, include an advance payment corresponding to 50 % of the aggregate fee for the total stand area applied for.

■ 3.2: In the event of any withdrawal of the exhibitor before the assignment of stands, the 50 % advance payment shall be wholly forfeited and shall remain Pro4events's property. Without prejudice to the foregoing, in the event that the withdrawal takes place fifteen (15) days after the assignment of a stand to the exhibitor, the participation fee shall be payable in full by the exhibitor notwithstanding such withdrawal. Any failure to pay the balance of the participation fee within the set deadline, or to effect any given payment within the corresponding deadlines, shall entail, without any advance notice, automatic forfeiture of the right to exhibit, it being understood that any advance payment already

made shall be forfeited and irrevocably remain Pro4events's property.

■ 3.3: Furthermore, Pro4events hereby reserves the right to initiate legal proceedings for payment of the balance of the price, notwithstanding the failure by any exhibitor to participate in the Event for any reason whatsoever. In the event that any exhibitor, for any reason whatsoever, does not occupy its stand on the Event's opening day, or by the installation deadline set by Pro4events, the exhibitor shall be considered as having withdrawn from the Event. Without prejudice to any other measures that may be taken, at the exhibitor's sole risk, Pro4events may dispose of the defaulting exhibitor's stand without the exhibitor being entitled to request any reimbursement or indemnity, even if the stand is assigned to another exhibitor.

■ 3.4: Any special equipment, such as, and the various services relating to the Event shall be ordered in accordance with the model order forms contained in the "Exhibitor's Guide".

■ 3.5: Two participation packages are offered to the exhibitors:

Basic stand

- raw space;
- entry in the exhibition catalogue;
- daily cleaning of the stand;
- general security;
- invitation cards;
- one catalogue free.

Minimum area of 30 sq.m

Price: 405 € (excluding VAT) / sq.m

Shell stand "Formule Plus"

- the same services as for the basic package;
- partitioning and division walls;
- carpet;
- one sign per open side;
- 3 spotlights on rail / 9 sq.m

Minimum area of 9 sq.m

Price: 510 € (excluding VAT) / sq.m

■ 3.6: The following schedule of payment shall be applicable to all exhibitors of the Event:

- First payment: 50 % upon filling the order form;
- Second payment: 50 % by or before May 31, 2006;

The deadline for applications is March 17, 2006.

■ 3.7: Terms of payment

The payment of the fees invoiced shall be made in cash, without any discount, by cheque or wire transfer, excluding any other mean of payment.

Payment of related costs and / or special equipment shall be made in accordance with the terms and conditions contained in the corresponding order forms.

## CHAPTER 4 ASSIGNMENT OF LOCATIONS

■ 4.1: Pro4events shall draw up the Event plan and assign the locations.

■ 4.2: In the absence of stipulation to the contrary, registration shall not grant any right to use of a given location. Participation in previous events does not create any right to the exhibitor's benefit to a given location.

■ 4.3: In the constitution of the lots and the assignment of the locations, Pro4events attempts to take into account the wishes expressed by the exhibitor, the nature and interest of the products or services the exhibitor plans to present, and the arrangement of the stand the exhibitor plans to install.

■ 4.4: Pro4events reserves the right to modify the layout of the surface areas whenever it considers such modification to be in the interest of the Event.

■ 4.5: If the venue of the Event lends itself thereto, the drawings that are communicated and the designation of the lots shall include dimensions that are as precise as possible.

■ 4.6: Pro4events shall not be held responsible for minor differences that might be noted between the indicated dimensions of the location and the actual ones, or for modifications occurring in the environment of the stands (modification of the neighbouring stands, reconfiguration of the aisles...) as registrations have entered.

■ 4.7: Pro4events hereby reserves the right to assign a location with a difference of + or - 5 % as compared to the surface initially applied for by the exhibitor.

## CHAPTER 5 INSTALLATION AND CONFORMITY OF THE STANDS

■ 5.1: The "Exhibitor's Guide" provided by Pro4events shall determine the time available to the exhibitor, before the opening of the Event, for fitting out its stand and storing any products needed during the Event.

■ 5.2: The exhibitor is required to comply with Pro4events's instructions relating to regulating arrivals and departures of merchandise, particularly, without limitation, with respect to vehicle traffic on the Event premises.

■ 5.3: The exhibitors or their principals must have completed their installation on the dates and at the times set by Pro4events. After the deadline set by Pro4events, no packing, equipment, transport vehicles or outside contractors may access, be maintained on or maintain themselves on the Event site, for any reason whatsoever and however harmful that may be to the exhibitors' interests.

■ 5.4: Each exhibitor or its principal shall see to the transport, reception, and shipment of its parcels as well as to acknowledgement of their contents. All parcels shall have to be unpacked upon arrival. If the exhibitors or their agents are not present to receive their parcels, Pro4events shall be entitled to have them stored, unpacked or sent back on Pro4events's own initiative at the exhibitor's sole risk and costs.

■ 5.5: The installation of the stands must not in any case damage or modify the permanent installations of the Event premises, and must not detract from the convenience or the safety of the other exhibitors and visitors.

■ 5.6: Special decoration of the stands is carried out by the exhibitors and on their sole responsibility. In any event, the decoration must be in compliance with the general decorations of the Event, the visibility of the neighbouring stands and the corresponding technical rules, if any.

■ 5.7: In enclosed exhibition spaces, all materials used, including hangings and carpeting, must comply with

applicable rules and regulations, and Pro4events reserves a permanent right to have any equipment or installations that are not in compliance removed or destroyed.

■ 5.8: In addition, Pro4events reserves the right to do away with or modify installations that detract from the general appearance of the Event, interfere with the neighbouring exhibitors or visitors, or do not comply with the drawings or particular projects previously submitted.

■ 5.9: The exhibitor shall have to be present on its stand at the time of the inspection by the departments responsible for safety, and shall have to comply throughout the Event with the safety measures required by the authorities or adopted by Pro4events.

■ 5.10: Concerning Basic stand only, the final plans, including indications of space dimensions, height, elevation, or environment in perspective, shall be submitted for approval to Pro4events by or before June 15, 2006.

Pro4events hereby reserves the right to modify any stand that fails to comply with the present rules and regulations by any company of Pro4events's choice and at the sole expense of the exhibitor.

Any ground boring is strictly prohibited and no derogation or exception shall be permitted.

## CHAPTER 6 OCCUPATION AND POSSESSION OF THE STANDS

■ 6.1: It is expressly forbidden to transfer, sublet or exchange, with or without consideration, all or part of the location assigned by Pro4events.

■ 6.2: In the absence of written advance authorisation by Pro4events, the exhibitor shall not display, at its location, any equipment, products or services other than the ones listed in the admission application and conforming to the nomenclature of products or services established by Pro4events.

■ 6.3: The exhibitor shall not, in any form whatsoever, present products or services or advertise any companies or contractors that are not exhibitors, except with Pro4events's written in advance.

■ 6.4: The stands must be kept in perfect condition throughout the Event; it being understood that the cleaning of each stand, at the exhibitor's sole expense, shall be carried out every day and be completed at the time the Event is opened to the public.

■ 6.5: Any bulk packing, covers used during closing hours, objects not used in stand presentation and the staff's cloakroom must be out of visitors' sight. Conversely, it is hereby forbidden to leave the objects on display covered during the opening hours of the Event. Pro4events reserves the right to remove whatever might cover the objects without being liable, in any way, for damage or losses that might result from such action. The exhibitors and their employees must display proper behaviour and perfect correctness to the visitors (not bothering the customer or going beyond the stand) and to the other exhibitors.

■ 6.6: The stand must be continuously manned, both during the times for which it is opened to the exhibitors (including assembly, deliveries, and disassembly) and during the official opening times for visitors. Non-observance of this provision may entail temporary or definitive exclusion by Pro4events.

■ 6.7: The exhibitors shall not empty their stands and must not withdraw any of their articles before the end of the Event, even in case it is extended. Non-observance of this provision, if it occurs, shall be recorded in writing by Pro4events, and on that basis Pro4events shall be entitled, in particular, to reject the exhibitor's participation in any future events.

## CHAPTER 7 ACCESS TO THE EVENT

■ 7.1: Nobody may be admitted to the Event premises without presenting an authorisation issued or accepted by Pro4events.

■ 7.2: Pro4events reserves the right to either prohibit entrance to the Event or to see to the eviction of any person, visitor or exhibitor, whose presence or behaviour may be harmful to the safety, tranquillity or image of the Event.

■ 7.3: "Exhibitors badges" granting the right to enter the Event are delivered to the exhibitors under the conditions set out by Pro4events.

■ 7.4: Invitations intended for the persons or companies that they wish to invite are delivered to the exhibitors under the conditions laid down by Pro4events.

■ 7.5: Distribution and / or sale of the invitations and of the special cards issued by Pro4events is strictly forbidden on the premises and in the surroundings of the Event. Reproduction or sale of the said invitations and special cards shall be subject to prosecution.

■ 7.6: The distribution of any brochure by the exhibitors is hereby expressly prohibited in the surroundings of the Event or in the aisles.

## CHAPTER 8 CONTACT AND COMMUNICATION WITH THE PUBLIC

■ 8.1: Pro4events alone has the exclusive right to write, publish and distribute, with or without consideration, the Event catalogue. It shall be entitled to grant all or part of the said right as well as the advertising included in the said catalogue. The information necessary for drawing up the catalogue shall be supplied by the exhibitors on their own responsibility and, under penalty of non-publication, within the deadlines set by Pro4events.

■ 8.2: The exhibitor hereby explicitly waives any claim against Pro4events or against the producers or distributors relating to the distribution, for purposes of the Event, in France and abroad, by television broadcast, videos or any other support (books, brochures), of its image, of the image of its stand, trade name, trademark, staff, or products or services, and guarantees and holds harmless Pro4events against any claim by the exhibitor's agents, subcontractors and co-contracting parties, and further undertakes in advance to make the present obligation binding on them.

■ 8.3: Pro4events reserves the sole right to display any posters on the premises hosting the Event. Hence the exhibitor may use, and only on its own stand, only the posters and trade names of its own, to the exclusion of any others, in accordance with the general decoration requirements and restrictions.

■ 8.4: Any circulars, brochures, catalogues, printed matter, premiums or objects of any nature whatsoever

may be distributed by the exhibitors only on their own stand. No prospectus relating to products that are not on display may be distributed without Pro4events's written authorisation.

■ 8.5: Distribution or sale of newspapers, periodicals, prospectuses, lottery tickets, emblems, or participation forms, even if relating to a charitable work or event, as well as inquiries qualifying as opinion polls are forbidden, on the premises of the Event and its immediate surroundings, in the absence of an authorisation granted by Pro4events.

■ 8.6: Any light or sound advertising and any programming, entertainment or demonstrations that could cause crowding in the aisles must be submitted by the exhibitor for prior approval by Pro4events, which shall be entitled to revoke any authorisation that might be granted in case of disturbance to traffic or to holding the Event.

■ 8.7: Audible advertising and soliciting in any manner whatsoever are strictly forbidden. The exhibitors must not in any case obstruct the aisles or encroach on them, without an exceptional, written prior authorisation issued by Pro4events.

■ 8.8: The exhibitors must carefully see to fairly informing the public on the quality, the sales conditions and the warranties relating to their products or services in a complete and objective way, conforming to applicable rules and regulations. The exhibitors must not perform any advertising or carry out any action whatsoever that could mislead or constitute unfair competition.

■ 8.9: The exhibitors undertake to present only products, services or equipment compliant with French or European rules and regulations, unless, if the case arises, there is a clear indication of their non-homologation by means of a signpost. The exhibitors shall bear sole and full responsibility for the foregoing provision with respect to any third party claim and Pro4events shall not incur any liability whatsoever for any such claim.

■ 8.10: It shall be the exhibitor's sole responsibility to carry out, whenever necessary, the formalities of its participation in the Event, particularly in accordance with applicable labour regulations, customs requirements with respect to equipment or products coming from abroad, and hygiene and security rules. Pro4events may not be held liable, at any time, for any difficulties that may arise in this respect.

## CHAPTER 9 INTELLECTUAL PROPERTY AND OTHER RIGHTS

■ 9.1: The exhibitor shall ensure protection of intellectual property rights relating to the equipment, products and services displayed (patents, trademarks, models...), in accordance with applicable legal and regulatory provisions. The said measures must be adopted before presentation of the equipment, products or services, and Pro4events declines any liability whatsoever in this respect, particularly, without limitation, in case of a dispute with another exhibitor or a visitor.

■ 9.2: The exhibitors must deal directly with the Société des Auteurs, Compositeurs et Éditeurs de Musique (S.A.C.E.M), if they use music in connection with the Event, even for mere demonstrations of sound equipment, and Pro4events declines any liability whatsoever in this respect.

■ 9.3: Photography (pictures or films) may only be allowed, on the basis of a written authorisation by Pro4events, on the Event premises. Proof of all photographs will have to be delivered to Pro4events within two weeks following the end of the Event. The said authorisation may be withdrawn at any time by Pro4events.

■ 9.4: Pro4events shall be entitled to prohibit photography by visitors.

■ 9.5: Photography of certain objects on the stands may be forbidden at the exhibitor's request and initiative.

## CHAPTER 10 INSURANCE

■ 10.1: In addition to the insurance coverage for the objects on display and more generally all movable or other elements belonging to it, the exhibitor is required to take out at its own expense, either with its own insurer or with the insurer approved by Pro4events, any insurance covering the risks that are incurred by the exhibitor and its staff, or that the exhibitor causes third parties to incur. The exhibitor shall provide proof of this insurance to Pro4events, upon confirmation of its registration, by way of an attestation. Pro4events shall not incur any liability whatsoever, particularly, without limitation, in case of loss, theft or any other damage.

■ 10.2: Pro4events may, if necessary, require the exhibitor to take out the said insurance solely with an insurance designated by Pro4events, in which case the corresponding rates and contractual stipulations will be specified to Pro4events.

## CHAPTER 11 DISMANTLING OF THE STANDS AT THE END OF THE EVENT

■ 11.1: The exhibitor or its duly accredited representative is required to be present on its stand as of the start of dismantling, and until complete evacuation of the stand.

■ 11.2: The evacuation of the stands, merchandise, articles and special decorations, as well as the trash remaining from the materials used to decorate the stands shall have to be carried out by the exhibitors within the periods and at the times indicated by Pro4events. After the deadlines, Pro4events shall be entitled to have the objects shipped to a custodian of its choice at the exhibitor's expense and risk, and Pro4events may not be held liable for any deterioration or total or partial loss.

■ 11.3: The exhibitors shall have to leave the locations, decors and materials made available to them in the same state as the exhibitors found them. Any deterioration caused by the exhibitors' installations or merchandise, either to the equipment or to the building, or to the floor surface occupied, shall be evaluated by Pro4events's technical departments and the exhibitors responsible for such deterioration shall bear all costs involved.

## CHAPTER 12 MISCELLANEOUS PROVISIONS

■ 12.1: CIGRÉ may cancel or postpone the Event if CIGRÉ notes that the number of registrations is manifestly insufficient. In this event, any registered exhibitors

shall be reimbursed for the amount of their advance payment or participation. Until the day of closing date of registrations, the exhibitor bears the entire risk relating to any possible non-realisation of the Event, and particularly, without limitation, the sole burden of all expenses incurred in anticipation of the Event.

■ 12.2: Pro4events may also cancel or postpone the Event in case of force majeure. Cases of force majeure justifying, at any time, cancellation or postponement of the Event are any new, economic, political or social situations, at local, national or international level, not reasonably predictable, beyond Pro4events's control, that make it impossible to put on the Event or that entail risks of disturbance or disorder that may seriously affect the organisation and proper holding of the Event or the safety of property and persons.

■ 12.3: Any violation of the provisions of the present rules and regulations, or of the specifications of the "Exhibitor's Guide" issued by Pro4events may, without prejudice to any other action, entail closure of the stand of the defaulting exhibitor, with police assistance, if the need arises.

■ 12.4: The foregoing particularly applies in the event of any lack of insurance, non-conformity of the fittings, non-observance of safety rules, non-occupation of the stand, presentation of products not in compliance with the ones listed in the admission application, etc...

■ 12.5: In such event, the amount paid for the exhibitor's participation shall be kept by Pro4events, without prejudice to payment of the balance of the price, of any amounts still due or of any other damages.

■ 12.6: Whatever the justification may be, any complaints made by an exhibitor against another exhibitor, or made by Pro4events, shall be discussed away from the Event and may not in any way be allowed to disturb the tranquillity or the image of the Event.

■ 12.7: The exhibitor explicitly agrees not to initiate Court action before first having followed a friendly conciliation procedure.

■ 12.8: In case of any dispute, the Courts of Paris shall hold sole jurisdiction.

■ 12.9: Any difficulties in the construction of the present general rules and regulations either in this English version thereof shall be resolved by reference to the meaning of the French version of the general rules and regulations.

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This document is contractual

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## Pro4events

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