

CIGRE REGIONAL MEETINGS

Regional Meetings are those in which the participants are from countries located within one geographical area.

The geographical area may be a continent or simply a group of neighbouring countries ; it may coincide or not with one of the Regions defined in Article 17 of the CIGRE Statutes.

1. AIMS OF REGIONAL MEETINGS

1.1 The main objective of REGIONAL Meetings is to disseminate information related to CIGRE's international activities (Study Committees, Sessions and Symposia) among experts of the geographical area .

The presence at the Regional Meeting of participants who may or may not be CIGRE members gives the possibility of a wide spread of information. At the same time, the information made available in CIGRE international is enhanced by the comments and points of view that a different audience can express.

A second possible main objective of Regional Meetings is the discussion of a particular subject, covered as well by the Study Committee's activities, but requiring deeper investigations with reference to the specific problems of that group of countries. Application aspects can be developed that are particularly appropriate to the particular characteristics of the power systems of the region and which can be more easily achieved if the represented countries have quite similar problems and interests.

More generally, the Regional Meetings represent an opportunity for:

1.2 contacts among specialists in the area, exchange of information, co-ordination of regional studies on the basis of Study Committees' organisation and work programmes .

1.3 decentralisation of CIGRE activities among members who cannot attend the regular meetings,

1.4 promotional actions addressing persons who have not yet joined the Association in order to foster more active participation and new members of CIGRE.

1.5 encouraging the creation of new National Committees.

2. ATTENDANCE

Regional Meetings are open to all experts concerned in the same geographical area, whether they are members of the Association or not.

2.1 It is recommended to call on CIGRE personalities (SC Chairmen, Working Group Conveners ,etc.) as lecturers, to report the results of their work in their CIGRE functions; this participation will be organised with the advice of the Technical Committee Chairman.

2.2 It is recommended that the organisers explore the possibility to host , at the same date and venue of the Regional Meeting the odd -year meeting of one or more of the Study Committees dealing with subjects related to the selected topics. This will encourage mutual exchange of information (e.g.: one day colloquium open to all Regional Meeting participants; SC members participating in a Regional Meeting session or Round Table etc.). The possibility of organising tutorials should also be envisaged.

3. TOPICS

3.1 The subjects chosen should be in connection with one of the following:

- Activities within the scope of major international actions, such as Sessions and Symposia.
- activities related to Study Committees, when the object of the meeting is, or includes the co-ordination of these activities at the regional level.
- more general CIGRE studies, when the object of the meeting is the regional circulation of information and topics within the scope of CIGRE which are of special interest for the region.
- one or a few selected topics, related to a specific problem of great interest for the Region, and requiring discussion and investigations on the various technical aspects of the problem, aiming to clarify and study solutions that are particularly appropriate to the countries involved.

3.2 Topics will be submitted early in advance of the event, to the Technical Committee Chairman who will provide comments and suggestions , bearing in mind the CIGRE strategic documents , the ongoing and planned activities (Study Committees, Symposia, General Session ,etc) and suggestions from the Study Committees concerned.

In the last two cases mentioned under point 3.1 above, preliminary presentation and discussion of the proposed topics within the interested Study Committee , is highly recommended , possibly through a Study Committee member from within the region , or, if not possible, through the Study Committee Chairman .

4. ANNOUNCEMENT OF REGIONAL MEETINGS

The CIGRE Central Office should be informed , at least 18 months before the intended meeting, of projects for Regional Meetings so that the matter may be discussed by the Governing Bodies of CIGRE: Executive Committee, Administrative Council and Technical Committee.

Proposals shall include the following preliminary information :

- Geographical Area (countries) covered by the Regional Meeting
- Host National Committee and Organising Committee
- Date and venue of the meeting
- Preliminary indication of technical Subjects selected specifying their connection with CIGRE activities.

The Governing Bodies, may formulate recommendations, suggestions, comments . Moreover, the TC will propose experts, suggested by the Chairmen of the SCs more directly concerned, to follow the preparation of the technical programme, selection of papers, etc.

The programme including the final arrangements will also be communicated to the Central Office.

Both the preliminary and the final announcement of the RM will be published in Electra.

5. ORGANISATION

5.0 The Regional Meetings are organised by the National Committees of the area concerned, or by a " Region " . One of these National Committees is appointed as main Committee responsible for the event. If a country has no National Committee and only CIGRE members, one of these members may be nominated to represent the country at the Regional Meeting . An Organising Committee may be set up to deal with all the administrative issues.

5.1 It is recommended that the organisers of a Regional Meeting invite the members of the Administrative Council representing National Committees bordering the geographical area of the Meeting to take part in the organisation of the event.

The CIGRE Technical Committee Chairman will propose experts from the Study Committees concerned to attend the Regional Meeting, to participate in the planned activities, and to inform the Regional Meeting audience of the Study Committees' activities relevant to the scope of the Regional Meeting.

5.2 Ways of financing the Meeting are decided by the participating National Committees. It may be the responsibility of the host National Committees or the responsibility may be shared between the various National Committees.

5.3 Papers to be presented at the Regional Meeting should be available in one of the CIGRE languages (French or English). Conduct of the discussions and language spoken are left up to the organisers.

5.4 Circulation of preliminary documents is limited to the participants and is totally handled by the organisers. They will be responsible of the selection process for the papers to be presented . One copy of the final papers should be forwarded to the Central Office for information.

5.5 After the Regional Meeting a synthesising report is to be drawn up, in either French or English. The organisers will forward this report to the CIGRE Central Office and it will be published in Electra. Preparation of the report follows the rules which apply for all papers reproduced in Electra. Publication in the Web site of the Study Committees concerned may also be envisaged.

5.6 At annual Study Committee meetings, members who attended a Regional Meeting are required to report on the event, preferably in writing, giving the main conclusions reached.

5.7 A few technical papers of very high general interest may be singled out for publication in Electra. This possibility should be communicated to the Central Office by the National Committee who had the main responsibility for the event.

5.8 If these Meetings turn out to be regular meetings, the various participating National Committees should in turn be entrusted with the task of organisation. If a meeting is to be held in a country without a National Committee, one of the participating NC will forward to the Central Office, for communication to the Governing Bodies, information relevant to the points

listed under chapter 4. This National Committee will also see to it that the measures set forth in the present document are observed.